

# Payment Plans 2011

We will have a meeting with you to work out a study and payment plan prior to, or on enrolment with the College that will suit your study requirements and time frame for completing your qualifications for Professional Training Courses.

In line with the conditions of studying with us (see Student Handbook and Enrolment Form) all fees must be paid before any qualification is issued to you, all assignments and homework completed and clinic and attendance requirements met.

## Payment Plans we offer for your assistance and convenience:

Payment for Full Qualification before beginning a Professional Training Course attracts an overall 5% discount.

Payment at the beginning of each of the 4 Terms of the college year. At your interview we will total your fees for the year according to your study plans and divide them into four payments to be paid **before** each term begins. Late payment results in an admin fee of \$25 for each late payment .

Payment before the start of each module you are studying in the year. In your interview prior to enrolling in your course, the modules you plan to do are noted and it is then your responsibility to ensure that you know when each module begins and have the fees paid **prior** to classes for that module starting. Late payment attracts an admin fee of \$25. Payment on time before classes start will earn you a small concession, depending on the length of the module.

Direct Debit of fees on a monthly basis. In your meeting with us before or on enrolment, the total cost of the classes you are completing during the year will be added and the total divided into 10 monthly payments to be paid on the 15th of each month beginning in February and finishing in November. This method of payment works well for a lot of students and eliminates a lot of fuss for everyone.

- The National Bank has a loan scheme for students of Registered Training Organisations where amounts up to \$20,000 may be lent for your study fees or other expenses when undertaking a Professional Training Course. You are also allowed 3 months after completing your qualification to finish discharging the loan. See your bank if you are interested, other banks may also assist in this direction.
- Austudy, Abstudy and Centrelink also may assist eligible prospective students. You will need to talk to them. We will help with documentation as required.

For further information, please come in and see us. Call first to make sure the office will be attended at the time you are needing to come.

Our phone number is 4367 4277 and normal office hours are 9am to 1pm. Outside these times we can arrange to be in the office to meet with you.